

FILED
APR 19 2013
CITY CLERK

APPROPRIATION NO. 10, 2013

AN ORDINANCE TO APPROPRIATE AN ADDITIONAL SUM OF MONEY TO ALIGN THE SALARY DESIGNATED IN THE ORDINANCE WITH THE 2013 BUDGET.

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; now, therefore:

BE IT ORDAINED by the Common Council of the City of Terre Haute, Vigo County, Indiana, that for the expenses of said municipal corporation the following additional sum of money is hereby appropriated and ordered set apart out of the fund herein named and for the purposes herein specified, subject to the laws governing the same:

	<u>AMOUNT REQUESTED</u>	<u>AMOUNT APPROPRIATED</u>
FROM: #0292-0042 Engineering N/R	\$5,000.00	\$5,000.00
TO: #0292-0042-01-412.218 Staff Engineer Level I	\$5,000.00	\$5,000.00
TOTAL	\$5,000.00	\$5,000.00

Introduced by: _____ Todd Nation, Councilman

Passed in open Council this _____ day of _____, 2013.

_____ Norman Loudermilk, President

ATTEST: _____ Charles P. Hanley, City Clerk

Presented by me to the Mayor this _____ day of _____, 2013.

_____ Charles P. Hanley, City Clerk

Approved by me, the Mayor, this _____ day of _____, 2013.

_____ Duke A Bennett, Mayor

ATTEST: _____ Charles P. Hanley, City Clerk

**DEPARTMENT
OF
ENGINEERING**



Memo

To: Mayor Bennett
From: Sally Roetker – Project Coordinator, Engineering
CC: Leslie Ellis - City Controller
Jackie Loeb - Assistant City Controller
Chuck Ennis – City Engineer
Date: April 8, 2013
Re: Request for Additional Appropriation

The Department of Engineering is requesting the additional appropriation listed below:

\$5,000.00 from the Eng Non-Reverting Fund to Staff Engineer Level I as the salary line is correct in the Salary Ordinance but not the budget.

Please see the attached Request.

If you have any questions please contact me.

Thank you.

REQUEST FOR ADDITIONAL APPROPRIATION

(For Approval by Mayor, Controller, and City Council)

This form is to be used when a department needs additional monies for a depleted line item or account. This form is also used for appropriations required by certain N/R accounts.

If a Department has sufficient monies in other line items to cover the funds needed in the depleted line item, a transfer of those monies should be made rather than an appropriation of new money.

DEPARTMENT or FUND ENGINEERING NR DATE 4-9-13

FUND FROM WHICH APPROPRIATION IS TO BE MADE 0292 - 0042

<u>Dept or Fund</u>	<u>Account #</u>	<u>Account Name</u>	<u>Amount</u>
TO: <u>0292-0042-01</u>	<u>412.218</u>	<u>STAFF ENG LEVEL I</u>	<u>\$ 5,000.00</u>
TO: _____	_____	_____	\$ _____
TO: _____	_____	_____	\$ _____
TO: _____	_____	_____	\$ _____

Total Amount to Be Appropriated \$ 5,000.00

Department Head Approval:
(Forward to Mayor)

Charles E. Ellis
Signature

Date: 4/8/13

Mayoral Approval:
(Forward to Controller)

John A. Jones
Signature

Date 4-11-13

Controller Approval:
(Forward to Legal)

Leslie A. Ellis
Signature

Date 4/12/13

Received by Legal:

APR 12 2013
Date
CITY LEGAL

Appropriation # 10

DEPARTMENT HEAD: Please attach a memorandum briefly detailing the need for this appropriation. Such information should include the specific services or products you intend to purchase.